

# NOTICE OF ANNUAL GENERAL MEETING EARLWOOD BARDWELL PARK RSL CLUB



Notice is hereby given that the 53rd Annual General Meeting of Earlowood Bardwell Park RSL Club Ltd will be held at the Club's premises, Hartill-Law Avenue, Bardwell Park at 10.30am on Sunday 24th March 2024.

EBP RSL Club  
Hartill-Law Avenue  
Bardwell Park  
p. 02 9335 9999  
e. [mail@ebprsl.com.au](mailto:mail@ebprsl.com.au)  
[www.ebprsl.com.au](http://www.ebprsl.com.au)

EBP Sports  
Doris Avenue  
Earlowood  
p. 02 9784 7700

ABN 67 000 994 794

## BUSINESS

1. To confirm the Minutes of the 52nd Annual General Meeting held on 2 April 2023.
2. To receive, consider, and adopt the Annual Report for the 12 months ended 31 December 2023.
3. To transact any business that may be brought before the Meeting in conformity with the Constitution.
4. To appoint an Auditor or Auditors as and when necessary. The Board recommends that Grant Thornton remain as Club Auditors.
5. To appoint a Solicitor or Solicitors as and when necessary. The Board recommends that Bernard Hayward & Co. remain as Club Solicitor.
6. In accordance with Section 10(6) (b) of the Registered Clubs Act the following motion is submitted for consideration and approval:
  - (i) Directors be paid an honorarium of \$220 per week, payable at each monthly Board Meeting for the period from the last Board Meeting.
  - (ii) Directors be supplied with a Club Directors' uniform to be worn at Board Meetings and when representing the Club in an official capacity.
  - (iii) Directors will be required to attend ClubsNSW and other educational industry meetings or business related conferences and Club related activities in order to be conversant with:
    - (a) Director's Responsibilities
    - (b) Best Club Management Practices
    - (c) Latest Industry Developments
    - (d) Responsible Service of Alcohol
    - (e) Responsible Gaming Practices
  - (iv) Other reasonable costs incurred by Directors whilst on duty or representing the Club to be borne by the Club.
  - (v) The Board of Directors be authorised to make grants to support Sub-Club sporting groups, charitable organisations, and other Intra-Club bodies.
  - (vi) Directors be allocated a car parking space at the RSL Club premises; the Club President be allocated a car parking space at the RSL Club and the EBP Sports premises on Doris Avenue, Earlwood.
  - (vii) The Sub-Branch President and Secretary each be allocated a car parking space at the RSL Club premises.
  - (viii) The Bowls President and Bowls Secretary be each allocated a car parking space at the EBP Sports premises on Doris Avenue, Earlwood.
  - (ix) The Board can determine at their discretion different levels of rewards available to members under the Club Membership Loyalty program based on stated levels of usage by members of a range of the Club's products and services. These rewards are to be available to all members who achieve those levels in connection with the stated products and services.
7. All questions relating to the financial report must be in writing and in the hands of the General Manager not less than 14 days prior to the Annual General Meeting.
8. All business and Notices of Motion to be dealt with at the Annual General Meeting shall be handed to the Secretary on or before the thirty-first (31st) day of January in each year.

## BOARD OF DIRECTORS

Nomination forms for the election of the Directors can be collected from the General Manager during normal office hours and shall state what position the nominee is standing for and shall be signed by two other members of the Club who are over the age of 21 years and by the nominee who shall consent to the nomination.

### **ALL NOMINATIONS MUST BE DELIVERED TO THE SECRETARY BY 4.00PM ON THURSDAY 7TH MARCH 2024.**

As per RULE 51 of the constitution "The business and affairs of the Club and the custody and control of its funds and property is to be managed by a Board of seven (7) Directors consisting of a Chairperson, Deputy Chairperson, five (5) Ordinary Directors."

## RULE 52

- (a) A member of the Club is ineligible to be nominated for, elected or to hold office as a member of the Board unless that person is a financial member.
- (b) In addition to paragraph (a) of this Rule, a member is ineligible to be nominated for election to the Board if that member:
  - (i) Has been cited to appear before the Board on any charge and has been found guilty of such charge within the period of two years immediately prior to the date determined for the next Annual General Meeting; or
  - (ii) Has at any time been convicted of an indictable offence; or
  - (iii) Has not been an ordinary member of the Club for at least five (5) consecutive years.

## ELECTION OF BOARD OF DIRECTORS

### RULE 55

The election for Board of Directors is under the Triennial Rule as set out in Schedule 4 of the Registered Clubs Act 1976 shall apply and the election shall be conducted in accordance with that Schedule and the following rules:

- (a) Nominations for election to offices of the Board must be made in writing, signed by two (2) members of the Club and signed by the nominee and be delivered to the Secretary by 4 pm on the closing date for nominations, which must be not less than fourteen (14) days before the date of the Annual General Meeting. The proposer, seconder, and nominee must be financial members of the Club at the time the nomination form is signed. The Secretary will as soon as practicable cause notification of such nominations to be posted on the Club Notice Board.
- (b) In case of doubt as to the formality or validity of any nomination the question will be referred to the Board whose decision will be final and conclusive.
- (c) If the number of candidates duly nominated does not exceed the number required to be elected, the candidate or candidates nominated will be declared elected at the Annual General Meeting.
- (d) If no nominations or insufficient nominations are received for the number required to be elected, the candidate or candidates, if any, nominated will be declared elected at the Annual General Meeting and nominations may, with the consent of the nominee, be made orally at the meeting for the vacancies then remaining. If more than one (1) candidate is nominated for such vacancies, an election by ballot for such vacancies remaining will be held in accordance with procedures prescribed by the Board.
- (e) If the number of candidates nominated exceed the number required to be elected, a ballot will be conducted in accordance with the following procedure:
  - (i) The ballot will be held between the hours of 12pm and 6pm on Friday 15th and between 12.00pm and 4.00pm Saturday 16th March 2024 and will be conducted by the Returning Officer appointed by the Board and who will be assisted by the Scrutineers appointed by the Board. The Returning Officer will only operate one polling booth at the principal place of business of the Club. In all other respects, the ballot will be conducted in such manner as may be determined from time to time by the Board.

### **MEMBERS ARE REMINDED THAT ONLY FINANCIAL MEMBERS MAY VOTE IN THE ELECTION OF DIRECTORS.**

### RULE 26

A financial member is entitled to attend and vote at any Annual General Meeting and to vote at the election of the Board.

### RULE 27

Each member who is entitled to vote has one vote and cannot vote by proxy.